



INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT  
GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

**CONFIDENTIAL**

## **FEE WAIVER APPLICATION FORM**

For fee waiver managed and awarded by the Institute

In order to apply for a fee waiver for your studies at the Graduate Institute of International and Development Studies (hereafter, the Institute), you must send this form (with the required annexes) to [llm@graduateinstitute.ch](mailto:llm@graduateinstitute.ch) by **January 15**.

Any change to your situation in the course of the year must be reported the LL.M. Manager.

The fee waiver managed by the Institute will only be awarded to its own students.

Given the limited number of fee waivers available, students are strongly advised to attempt to secure funding through sources external to the Institute first and foremost. You are invited to consult our brochure on Financing Options for LL.M. Students, available on request.

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For further information, please contact:

Tanya Norton  
LLM Programme Manager  
Maison de la Paix  
Chemin Eugène-Rigot, 2A  
1211 Geneva Switzerland

Tel: + 41 22 908 45 03

Email: [llm@graduateinstitute.ch](mailto:llm@graduateinstitute.ch)

### **Student**

First name(s):

Surname:

Date of birth:

### **1. Personal Information**



**1.1. Siblings dependent on parents**

| <b>Surname &amp; first name(s)</b> | <b>Date of birth</b> | <b>School/class</b> | <b>Home address</b> |
|------------------------------------|----------------------|---------------------|---------------------|
|                                    |                      |                     |                     |
|                                    |                      |                     |                     |
|                                    |                      |                     |                     |

**1.2. Student's spouse**

Legal surname:

First name(s):

Occupation:

Unemployed

Part-time

Full-time

**1.3. Student's children**

| <b>Surname &amp; first name(s)</b> | <b>Date of birth</b> | <b>School/class</b> | <b>Home address</b> |
|------------------------------------|----------------------|---------------------|---------------------|
|                                    |                      |                     |                     |
|                                    |                      |                     |                     |
|                                    |                      |                     |                     |

**2. Financial Information**

**2.1. Family income (local currency)**

|               | <b>Annual income gross</b> | <b>Gross wealth</b> | <b>Employer (name &amp; address)</b> |
|---------------|----------------------------|---------------------|--------------------------------------|
| <b>Father</b> |                            |                     |                                      |



|  |  |  |  |
|--|--|--|--|
| <b>Mother</b>  |  |  |  |
| <b>Spouse</b>  |  |  |  |
| <b>Foster/Step family</b>  |  |  |  |
| <b>Other (guardian,<br/>person you live<br/>with, guarantor)</b> |  |  |  |

**2.2. Financial situation** Income at present (local currency)

Gross salary:

Small jobs:

Savings:

Spouse's gross income:

Contributions from parents, others:

Maintenance allowance:

Family or unemployment allowances, pensions, disability benefits:

Health insurance subsidy:

Any other income:

**Total:**

Income during studies (local currency):

Employment:

Scholarship:





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I certify that the statements made above are accurate (any false statement will render the application null and void) and authorise the Institute to disclose all necessary information with concerned external organisations for the purpose of securing funds for a fee waiver.

Should I be awarded a fee waiver, I commit myself to produce at the end of the academic year, a report on the progress of my academic work as well as a financial statement on the use of the money awarded to me through the fee waiver.

**Signature:**

**Date:**