

APPLICATION FORM

Upskill Series

Sharpen your international negotiation skills

23-24 May 2024

Please **complete** this form and **return it by e-mail** to Ms. Jimmye Johnson, Admission Officer, at: ee.programadvisor@graduateinstitute.ch (+41 22 908 57 09), with your CV attached.

All fields marked with an asterisk (*) must be completed.

PRIVACY AND PROTECTION OF YOUR PERSONAL DATA

In order to process your application for evaluation, we collect and store your personal data. By completing this form, you agree to the processing of this data. For more information, please consult the [Privacy Policy](#).

PERSONAL DETAILS

Family name (*)				First name (*)	
Date of birth (*)	Day	Month	Year	Gender (*)	<input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality					

ADDRESS (for correspondence)

Street (*)		Telephone number (Home)	
NPA (*)		Telephone number (Work)	
City (*)		Mobile	
Country (*)		Email (*)	

ENGLISH

Applicants are expected to be **proficient in English**, although **no certificate** is required.

GENERAL EDUCATIONAL BACKGROUND

Please list the last **academic institutions** you have attended, and the last **degree** completed.

Degree Type	
Subject	
Year completed	
University / Institution name	

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PROFESSIONAL BACKGROUND

Please indicate your **number of years of professional experience (*)**:

0 – 4 | 5 – 9 | 10 – 14 | 15 & more

Please list the **organisations** you have worked for and the last **2 positions** held.

Position held	Type of activity	Name of organisation	Location (country)	Starting year	Duration

YOUR CURRENT JOB

Please give a **short description (15 lines max)** of your **current job** (eg.: nature of work, main responsibilities...)

MOTIVATION

Please provide a **description** of your **motivation** (eg.: skills / knowledge you expect to obtain,...). Please write a **short and concise** answer. (*)

THANK YOU FOR YOUR APPLICATION!

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